

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
September 18, 2025
6:05 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:05pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Tiffany Lanoue, Robert Lemenager, and Scott Senffner. Absent: Also present were: Casey Bronson, Sarah Schoon, Debbie Peters, Brianna Peters.

II. Approval of Minutes

Tiffany Lanoue made the motion, seconded by Karen Alexander, to approve the August regular meeting minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Scott Senffner, to approve the listed bills totaling \$19,883.84 and to accept deposits totaling \$1593.26. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$208,606.11 in our checking, certificate of deposit, and passbook accounts. Ann Blasey made the motion, seconded by Tahlia Guimond, to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

VII. Communications and Reports

We received the following communications:

- Director
 - Attended meetings:
 - Linda Jasmin- CUSD Curriculum Director x 2
 - Principal meetings during Teacher's Institute
 - Dr. Gibson - Superintendent
 - Success By 6 Coalition
 - Website: Calendar & News
 - Staff Schedule
 - Bookkeeping tasks, meeting with Chris.
 - Emailing with Phil Lenzini's office to get Budget and appropriations/levy paperwork
 - Completed IPLAR report for State
 - Scott reached out to Rick Blanchette about our annual reports – working one FY24
 - We will need to find a new accountant for FY 25 and future - working one a list of potentials
- Staff & Volunteer Projects
 - Inventory/weeding Young Adult and Juvenile Fiction that has not circulated in 5 years
 - Sharon: Library Crawl preparation
 - Lynette: updated Creation Lab Resource binder to include new additions
- School projects
 - School Improvement Day – presented the Podcasting lessons to 11 teachers
- 30th Committee Meeting
 - 34 Brick forms turned in- given to Joe Bruce to work on stencils
 - Turbo Ink working on staff and board polos
 - 30th Raffle Baskets are bringing patrons in more frequently

- Working on guest list for open house outside of regular patrons
- Programs & Events
 - Read your Way Back to School
 - Book Club – Cinderella
 - Adult Summer Reading Baskets
 - Pen Drop-in craft
 - Book Social Club
 - Homecoming booth
- Grants
 - East Central IL Community Foundation – submitted for brainstorm table in Creation Lab
 - Community Foundation – Spent remainder of funds (Stemfinity, Edventures & Amazon)
 - Project Next Generation from IL. State Library – FY25 – Submitted the final review

Statistics: Aug

- Program Attendance: Adult Summer Baskets: 31 Book Club Social: 10 Pen Drop-In: 13 Homecoming passive: 24
- Meeting Room-not program: 13 (Quilters 1, CYFS 2, Girls Scouts 0, Com Found 2, CUSD 4, HS class 4)
- Special Collections Room: 8 (CYFS 0, CUSD 0, Sims 0, Public 8)
- Kids Room-Homeschool class: 10
- Nash kids after school: 0
- Creation Lab: 7 (CLD = 0, CUSD = 3, Homeschool = 2, HS class = 2)
- Circulation: 2,050 Checkouts 1,442 Check in 421 Borrowers 113 Overdues returned 752 Holds placed
We filled 327 holds
- Cloud Library App: 12 users 33 checkouts 17 holds 2 Suggestions 38 audio books 14 E-books 42 Adult Fiction
0 Juv. Fiction 3 YA Fiction 7 Non-Fiction 0 Juv. Non-Fiction
- Patrons: 109 added 6 deleted Reciprocal calls to us: 2 (K3, Plainfield) Reciprocal calls from us: 0
Non-Res. Calls 0 Questions answered 84 Computer Help: 1 Copied for Patron: 0 E-Resources Ques. 6
Items Donated: 4 # of People Donated: 1 Book Sale: 4 (free) Notary: 2 Pub. Fines Paid: 10
Phone services: 109 Patron Visits: 364 Renewed cards: 5 Scanned Doc. For Patron: 1 Wifi Use: 31
Sent Faxes: 1 Laminate (Patron: 0 & School: 13)
- Computers: Public: 3 (AR Tests = 0 Class Assig. = 0) AWE: 13
- My Heritage – 0 search
- Collection: Added 314 items Deleted 121 items
- Website Visits: 762 page views 304 users
- Google Analytics: 326 Profile Views 16 calls 61 asked for directions 64 website visits 94 searches

VIII. Unfinished Business

- Update on Brick orders – decided what to put on 2 larger bricks.
- 30th anniversary committee updates

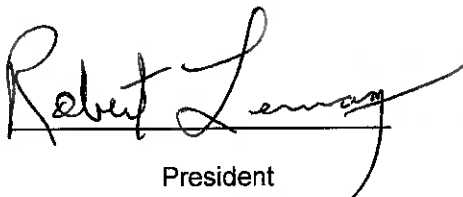
IX. New Business

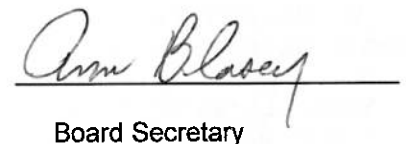
- Discussion on the flagpole out front and the need for a new flag. Sarah will ask school about it.

X. Other

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all.
Motion carried. Meeting Adjourned.


President


Board Secretary