

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
July 16, 2026
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemensger called the regular meeting of Central Citizens' Library District to order at 6:00pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Robert Lemenager, and Scott Senffner. Absent: Tiffany Lanoue. Also present were: Sarah Schoon, Debbie Peters, Brianna Peters.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Scott Senffner, to approve the June regular meeting minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Scott Senffner, to approve the listed bills totaling \$15,224.17 and to accept deposits totaling \$2,084.80. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, Ab; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

IV. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$130,216.35 in our checking, certificate of deposit, and passbook accounts. Tahlia Guimond made the motion, seconded by Karen Alexander, to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
 - Attended meetings: Success By 6 Steering Committee Strategic Planning, Contact with Phil Lenzini (about another FOIA request & Levy paperwork), Kolton Koch, about Insurance letter about the school's sprinkler tags
 - Website: Calendar & News
 - Staff Schedule
 - Scheduling: Meeting room, Creation Lab, Tech. Lab & Spec. Collections Rm.
 - Bookkeeping tasks, meeting with Chris.
 - Renewed and updated our Online Databases (Gale, Ebsco, Worldbook)
 - Renewed OCLC contract (interlibrary loan outside IHLS)
 - Notary training and certificate renewal process completed
- Staff & Volunteer Projects
 - KCC "work" study – Educ student is volunteering time with us, and KCC is paying her
 - High school student Mackenzie getting volunteer hours (organizing Non-Fiction & helping with other projects as needed)
- School projects
 - Meeting Room waxed & carpets have been cleaned in small sections, almost completed
- Programs & Events
 - Summer Reading
- Grants
 - PNG FY26: Waiting on \$23,000 reimbursement check, Submitted 2nd Quarter financial and Narrative report
 - PNG FY27: application open due Aug 24th (working on ideas)
 - IL State Library Security Grant: \$57,000 denied (Super is aware of cost offset)
 - Per Capita Grant FY26 – Award letter \$7,238.60
 - Community Foundation – Purchased life size legos
 - Mary Helen Robert: Purchased life size legos
 - Lavina Young: submitted \$1,400 – waiting to hear

Statistics: June

- Program Attendance: 2 x Yoga: 5 4 x D&D: 24 SRP below
 - Meeting Room-not program: 0 (CCLD: 45) Quilters: 0, Girls Scouts: 0, CARE: 0, MS class: 0, CUSD4: 0, 4H Crochet: 0
 - Special Collections Room: 3 (CUSD 1, D&D 1, Speech Therapy 1)
 - Creation Lab: 20 (CCLD: 17, CUSD: 0, Homeschool: 0, HS class: 0, MS class: 0, D&D 3)
 - Technology Lab: 0 (CCLD: 0, CUSD: 0, Homeschool: 0, HS class: 0, MS class: 0, Robotics: 0)
 - Kids Room-Homeschool class: 0
 - Nash kids after school: 0
 - Circulation: 1,612 Checkouts 2,681 Check in 132 Borrowers 173 Overdues returned 178 Holds placed
We filled 206 holds
 - Cloud Library App: 14 users 50 checkouts 20 holds 1 Suggestions 53 audio books 18 E-books 51 Adult Fiction
15 Juv. Fiction 0 YA Fiction 4 Non-Fiction 1 Juv. Non-Fiction
 - Patrons: 5 added 0 deleted Reciprocal calls to us: 1 Reciprocal calls from us: 0 Non-Res. Calls 0
Questions answered: 106 Computer Help: 2 Copied for Patron: 1 E-Resources Ques. 4 Items Donated: 14
of People Donated: 2 Book Sale: 17 (free) Notary: 0 Pub. Fines Paid: 8 Phone services: 145
Patron Visits: 470 Renewed cards: 3 Scanned Doc. For Patron: 0 Wifi Use: 64 Sent Faxes: 0
Laminate 2 (Patron: 2 & School: 0)
 - Computers: Public: 6 (AR Tests = 0 Class Assig. = 0) AWE: 15
 - My Heritage – 0 search
 - Collection: Added 97 items Deleted 61 items
 - Website Visits: 669 page views 403 users
 - Google Analytics: 239 Profile Views 50 calls 52 asked for directions 55 website visits 17 searches
- Summer Reading: Registered: 77 Kids (63 actively participated) 7 Teens (3 actively participated) 43 Adults (so far)
Kid & Teen Minutes turned in: 36,804 (613+ hours) 46 earned the Reward Trip! 39 attended trip (+ 30 adults)

VII. Unfinished Business

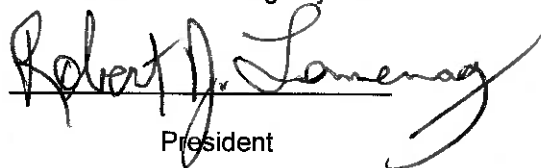
VIII. New Business

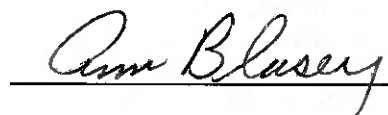
- A. Sharron Kreider made the motion, seconded by Karen Alexander, to approve the updated Freedom Of Information Policy 1.2. Discussion. Vote: Aye all. Motion carried.
- B. Scott Senffner made the motion, seconded by Tahlia Guimond, to approve the updated Program Photo Policy 8.2. Discussion. Vote: Aye all. Motion carried.

X. Other

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.


President


Board Secretary