

Meeting of Library Trustees  
of  
Central Citizens' Library District  
1134 E. 3100 North Rd., Suite C  
Clifton, IL 60927  
August 21, 2025  
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:00pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Tiffany Lanoue, Robert Lemenager, and Scott Senffner. Absent: Also present were: Casey Bronson, Sarah Schoon, Debbie Peters, Brianna Peters.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Karen Alexander, to approve the August regular meeting minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Scott Senffner, to approve the listed bills totaling \$26,262.86 and to accept deposits totaling \$7,889.06. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$196,857.19 in our checking, certificate of deposit, and passbook accounts. Tahlia Guimond made the motion, seconded by Tiffany Lanoue, to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

.. Opportunity for Public Input

VII. Communications and Reports

We received the following communications:

- Director
    - • Attended meetings: Linda Jasmin- CUSD Curriculum Director, Dr. Gibson – new superintendent
    - Website: Calendar & News
    - Staff Schedule
    - Bookkeeping tasks, meeting with Chris.
    - Training Kris on Leap and library procedures
    - Emailing with Phil Lenzini's office to get Budget and appropriations/levy paperwork
    - Working on IPLAR report for State
  - Staff & Volunteer Projects
    - Inventory/weeding Young Adult and Juvenile Fiction that has not circulated in 5 years
    - Sharon: completed the Tonies project!!!!
  - School projects
    - Residency Verification & New staff orientation
    - Teacher's Institute – presentations to all teachers and aides on Creation Lab, kits & Card Catalog
    - Attended Principal meetings with whole building staff
    - High school Culture Committee used us in the student scavenger hunt
  - Housekeeping
    - Meeting room waxed, Carpets cleaned in kids rm, adult fic, circ desk & YA fic
    - Over Christmas break: wax floor by Nash entrance, clean carpets in work room, non-fiction & Special collections room.
  - Landscaping
    - Hess was on vacation, so they are catching up on weeding
- 30th Committee Meeting
- 32 Brick forms turned in

- Turbo Ink working on staff and board polos - optional
- Bench arrived.
- 30th Raffle Baskets are out and we are giving out tickets
- Programs & Events
  - Read your Way Back to School (15 min. = 1 school supply)
  - Book Club – Sleeping Beauty
  - Fairy Garden Adult Reward party
- Grants
  - Per Capita Grant FY25 – Check received for 6,280.55
  - Project Next Generation from IL. State Library –
  - FY25 – all paperwork completed except final review in Sept.
  - FY26 – Submitted Application: \$29,000 for STEM kits & Lego Kits

Statistics: July

- Program Attendance: RYWB2S: 25 Book Club Social: 7 Fairy Garden Adult Reward: 14
- Meeting Room-not program: 2 (Quilters 0, CYFS 0, Girls Scouts 0, Retired Teachers 0, Com Found 2)
- Special Collections Room: 3 (CYFS 0, CUSD, Sims 0, Public 3)
- Kids Room-Homeschool class: 0
- Nash kids after school: 0
- Creation Lab: 8 (CCLD = 6, Girl Sc. 1, Pub. 1)
- Circulation: 1,401 Checkouts 1,477 Check in 134 Borrowers 100 Overdues returned 261 Holds placed  
We filled 258 holds
- Cloud Library App: 20 users 45 checkouts 29 holds 1 Suggestions 23 audio books 52 E-books 60 Adult Fiction  
Juv. Fiction 5 YA Fiction 6 Non-Fiction 0 Juv. Non-Fiction
- Patrons: 1 added 60 deleted Reciprocal calls to us: 1 (Wat) Reciprocal calls from us: 0 Non-Res. Calls 0  
Questions answered 67 Computer Help: 6 Copied for Patron: 3 E-Resources Ques. 2 Items Donated: 169  
# of People Donated: 6 Book Sale: 8 (free) Notary: 1 Pub. Fines Paid: 11 Phone services: 90  
Patron Visits: 332 Renewed cards: 2 Scanned Doc. For Patron: 0 Wifi Use: 21 Sent Faxes: 1  
Laminate (Patron: 0 & School: 1)
- Computers: Public: 4 (AR Tests = 0 Class Assig. = 0) AWE: 13
- My Heritage – 0 search
- Collection: Added 53 items Deleted 130 items
- Website Visits: 477 page views 207 users
- Google Analytics: 205 Profile Views 9 calls 67 asked for directions 76 website visits 152 searches

VIII. Unfinished Business

- Update on Brick orders – 34 sent to Joe Bruce
- 30<sup>th</sup> anniversary committee updates

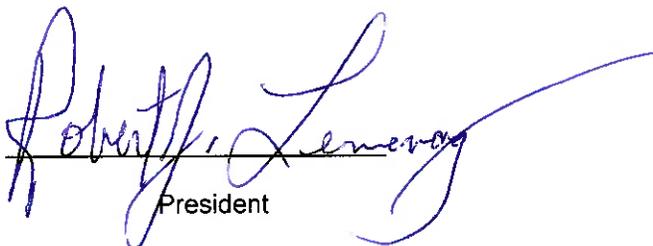
IX. New Business

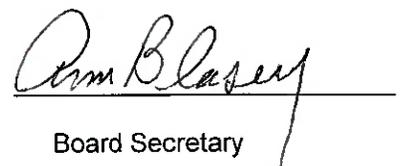
- Scott Senffner made the motion, seconded by Karen Alexander, to accept Ordinance 25-02 for the Budget and Appropriations. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

X. Other

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

  
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President

  
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Board Secretary