

Meeting of Library Trustees  
of  
Central Citizens' Library District  
1134 E. 3100 North Rd., Suite C  
Clifton, IL 60927  
April 17, 2025  
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:02pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Robert Lemenager, and Tiffany Lanoue. Absent: Scott Senffner. Also present were Casey Bronson, Sarah Schoon, Debbie Peters, Brianna Peters, Paul Hess and Joe Bruce.

II. Approval of Minutes

Sharron Kreider made the motion, seconded by Ann Blasey, to approve the March regular meeting minutes,. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Tiffany Lanoue made the motion, seconded by Tahlia Guimond, to approve the listed bills totaling \$14,276.35 and to accept deposits totaling \$273.05. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, Ab. Motion carried.

V. Treasurer's Report

Sharron Kreider read Scott Senffner's Treasurer's Report stating our balance on hand is \$259,111.58 in our checking, certificate of deposit, and passbook accounts. Sharron Kreider made the motion, seconded by Karen Alexander, to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

VII. Communications and Reports

We received the following communications:

- Director
  - Attended meetings: Success By 6 Steering Committee I-KAN Library Media specialist all day Zoom
  - Website: Calendar & News
  - Staff Schedule
  - Bookkeeping tasks, meeting with Chris.
  - Signed up for 2025 Library Crawl in October
  - Kids room sink leak - March 20-31 repaired
  - Comptroller check in email – Accountant update hopefully soon
  - Collaboration with YMCA – Positive Discipline Classes April 26, May 3 & 10)
  - Posted School Library Aide position – deadline April 22 for applying
  - Extended Check Out forms are out to students
- Staff & Volunteer Projects
  - Student worker/volunteer: Joe most days for 45 minutes – Helping with posters
  - Summer Reading: compiling supplies and making decorations
- Programs & Events: Sat. Craft, STEM x4, Storytime x5, Drop-In x1, Art x3, Book Club x1, Carrot Craft
- Grants
  - Research on other grant possibilities
  - Rob-See-Co Grant submitted for \$560 – to renew PNG project software
  - Project Next Generation from IL. State Library –
    - Submitted 3rd Quarter report – asking for reimbursement of \$1670.39
    - Working on lesson plans for after school programs & advertising
    - April: MS = Lego Briq Robots | HS = Wind Power & 3D pens
    - May: MS = 3D pens | HS = Hydro Power & 3D printing

- Creation Lab updates: Last 2 cabinets installed Ceiling outlet & Projector installed! Base board installed

Statistics: March

- Program Attendance: Art Workshops: 23 Book Club Social: 6 Storytime: 59 Sat. Craft: 4 Carrot craft: 4  
PNG STEM: 13 STEM Drop-in: 3
- Meeting Room-not program: 9 (Quilters, CYFS, Child Network, Teacher, Soccer)
- Special Collections Room: 12 (CYFS, Recording, Teacher & all day zoom)
- Kids Room-Homeschool class: 1
- Nash kids after school: 12
- Creation Lab: 27 (HS = 6, MS = 7, Homeschool = 1, CCLD = 9, Soccer = 1, Admin = 1, CFYS = 1, patron = 1)
- Circulation: 1,999 Checkouts 1,807 Check in 354 Borrowers 188 Overdues returned 380 Holds placed  
We filled 299 holds
- Cloud Library App: 9 users 31 checkouts 6 holds 0 Suggestions 20 audio books 17 E-books 33 Adult Fiction  
0 Juv. Fiction 0 YA Fiction 4 Non-Fiction 0 Juv. Non-Fiction
- Patrons: 5 added 0 deleted Reciprocal calls to us: 0 Reciprocal calls from us: 1 (K3) Questions answered 113  
Computer Help: 4 Copied for Patron: 3 E-Resources Ques. 0 Items Donated: 29 # of People Donated: 5  
Book Sale: 10 (free) Notary: 2 Pub. Fines Paid: 8 Phone services: 79 Patron Visits: 476  
Renewed cards: 4 (1 out dist.) Scanned Doc. For Patron: 0 Wifi Use: 7 Sent Faxes: 1 Laminate (Patron: 2 &  
School: 9)
- Computers: Public: 19 AR Tests = 0 Class Assig. = 7 AWE: 14
- My Heritage – 0 search
- Collection: Added 149 items Deleted 116 items
- Website Visits: 632 page views 263 users
- Google Analytics: 145 Profile Views 15 calls 67 asked for directions 63 website visits 78 searches

VIII. Unfinished Business

A. Karen Alexander made the motion, seconded by Ann Blasey, to accept Paul Hess's Patio bid for \$4,985.63. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, Ab. Motion carried.

B. Tahlia Guimond made the motion, seconded by Karen Alexander, to accept Etched in Time's bid for brick etching to not exceed \$35 per brick. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, Ab. Motion carried.


IX. New Business


A. Karen Alexander made the motion, seconded by Ann Blasey, to charge \$50 for the personalized bricks. Discussion. Vote: Aye all. Motion carried.

X. Other

XI. Adjournment

Tahlia Guimond made the motion, seconded by Tiffany Lanoue, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

  
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President

  
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Board Secretary