

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
September 19, 2024
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:05pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Robert Lemenager, and Scott Senffner. Absent: Tiffany Lanoue. Also present were Casey Bronson, Sarah Schoon, Debbie Peters, and Brianna Peters.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Scott Senffner, to approve the August minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Karen Alexander, to approve the listed bills totaling \$36,603.43 and to accept deposits totaling \$0. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, Ab; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$285,166.44 in our checking, certificate of deposit, and passbook accounts. Tahlia Guimond made the motion, seconded by Karen Alexander to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

VII. Communications and Reports

We received the following communications:

- Director
 - o Attended meetings: Success By 6 Steering Committee, ASPEN Card Catalog informational Zoom, Teacher's Institute meetings
 - o Website: Calendar & News
 - o Weeding: donated paperbacks
 - o Staff Schedule
 - o Organizing and cleaning up the storage spaces throughout library
 - o Completed the Illinois Public Library Annual Report
 - o Working on updating Database list on our website & the brochure
- Staff & Volunteer Projects
 - o Student worker/volunteer: Joe most days for 45 minutes
 - o Valerie: making new cards for new students and patrons
 - o Mary Ann: processed & cataloged Award Nominee books for this year.
 - o Casey: booth at Ashkum Homecoming
 - o Sarah: Typed up PO's & made Bill Listing
 - o Sharon: Tonie project: assembling the "creative" bags locals recorded (Circulation: Boxes = 67, Figure = 370)
- Programs & Events
 - o Book Club, Seashell Drop-in, Homecoming booth
- Grants (Creation Lab is getting lots of attention, including a floor soon!)
 - o Mary Helen Roberts – Complete
 - o Community Foundation: Purchased items, checked in items & Labeled items with grant recognition stickers
 - o Project Next Generation from IL. State Library - Ordered items, checked items in, Working on lesson plans for first after school programs in November

Statistics: August

- Program Attendance: Adult Summer Reading 23 Book Club 1 Seashell Drop-in 18 Homecoming booth 133
- Meeting Room-not program: 5 (CUSD#4 Sp. Ed., CARE group, D&D, Quilters, Girl Scouts)
- Special Collections Room: 1
- Kids Room-Homeschool class: 11
- STEM Lab: 0
- Circulation: 2,128 Checkouts 1,601 Check in 657 Borrowers 118 Overdues returned 443 Holds placed
We filled 358 holds
- Cloud Library App: 12 users 38 checkouts 6 holds 1 Suggestions ? audio books ? E-books 44 Adult Fiction
0 Juv. Fiction 0 YA Fiction 1 Non-Fiction 0 Juv. Non-Fiction
- Patrons: 35 added 24 deleted Questions answered 84 Computer Help: 9 Copied for Patron: 5 E-Resources Ques. 4
Items Donated: 1 # of People Donated: 1 Book Sale: 14 (free) Notary: 3 Curbside: 0 Pub. Fines Paid: 19
Phone services: 38 Patron Visits: 290 Renewed cards: 3 Scanned Doc. For Patron: 4 Wifi Use: 25 Sent Faxes: 2
Laminate for Patron: 0
- Computers: Public: 17 (AR Tests = 0 Class Assig. = 1) AWE: 14
- My Heritage – 0 usage
- Collection: Added 164 items Deleted 337 items
- Website Visits: 935 page views 399 users
- Google Analytics: 143 Profile Views 9 calls 57 asked for directions 67 website visits ? searches for us

VIII. Unfinished Business

IX. New Business

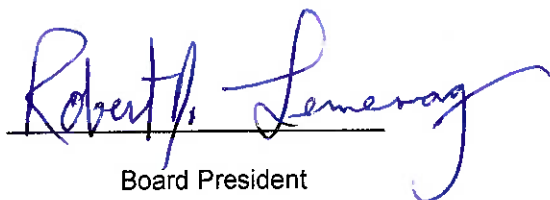
- A. Scott Senffner made the motion, seconded by Tahlia Guimond, to table Levy Ordinance till next meeting, to give time to ask our attorney a few questions. Discussion. Vote: Aye all. Motion carried.
- B. Discussion on the donation of a Microsoft Surface to be used in the meeting room.
- C. Scott Senffner made the motion, seconded by Sharron Kreider, to go into Executive Session at 6:45pm. Discussion. Vote: Aye all. Motion carried.
- D. Scott Senffner made the motion, seconded by Karen Alexander, to end Executive Session at 7:02pm. Discussion. Vote: Aye all. Motion carried.

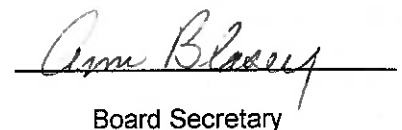
X. Other

- A. A. Sharron Kreider made the motion, seconded by Scott Senffner, to add to next month's meeting: Hiring a bookkeeper. Discussion. Vote: Aye all. Motion carried.

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.


Board President


Board Secretary