

Meeting of Library Trustees  
of  
Central Citizens' Library District  
1134 E. 3100 North Rd., Suite C  
Clifton, IL 60927  
July 18, 2024  
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:05pm. with the following Trustees present: Karen Alexander, Ann Blasey, Lavonne Gillespie, Tahlia Guimond, Sharron Kreider Scott Senffner, and Robert Lemenager. Absent: N/A Also present were Casey Bronson, Sarah Schoon, Debbie Peters, Brianna Peters and Tiffany Lanoue.

II. Approval of Minutes

Sharron Kreider made the motion, seconded by Ann Blasey, to approve the June minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Karen alexander made the motion, seconded by Lavonne Gillespie, to approve the listed bills totaling \$21,217.69 and to accept deposits totaling \$7,402.16. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$235,294.37 in our checking, certificate of deposit, and passbook accounts. Tahlia Guimond made the motion, seconded by Karen Alexander to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

Debbie asked which bank the CD was through.

VII. Communications and Reports

We received the following communications:

- Director
  - o Attended meetings: KAN-I Help Committee Zoom, Frank Cooney Representative Dr. Matt Maxwell
  - o Sorting through file cabinets in the Director's office
  - o Website: Calendar & News
  - o Weeding: Non-Fiction
  - o Staff Schedule
  - o Renewed OCLC membership for out of area book system
  - o Working with Phil Lenzini's office on ordinance documents
- Staff & Volunteer Projects
  - o Sharon: Tonie Community Voices project (recording audio books) Tonies Project (Circulation: Boxes = 57, Figure = 329)
  - o Shifting Nonfiction and Adult Fiction to make room for large print
  - o Summer Reading - full swing
    - Summer Reading Events: 19 activities x 2 per day 3 activities x 3 per day 4 activities on over all days
    - Total 51 events to attend
    - Reward parties: 33 children / 6 Adult Bingos
    - Registered: Kids = 64 Teens = 11 Adults = 35
    - Adult Reading for minutes – due Aug 3rd (10 hours = 1 ticket)
    - Read Your Way Back to School has begun - minutes due Aug 3rd
- Programs & Events
  - o Summer Reading
  - o Success by 6 Family Support Bus – developmental screenings

- o Kankakee Farmer's Market Children's Fair – table – talked to 151 people
- Grants: Mary Helen Roberts – check received

Statistics: June

- Program Attendance: Summer Reading Events: 667 (Adults: 228, Teens: 66, Grade school: 284, PreK: 89)
- Meeting Room-not program: 0
- Special Collections Room: 1
- STEM Lab:
- Circulation: 1,406 Checkouts 2,185 Check in 140 Borrowers 193 Overdues returned 204 Holds placed We filled 229 holds
- Cloud Library App: 15 users 51 checkouts 19 holds 1 Suggestions 39 audio books 32 E-books 62 Adult Fiction 0 Juv. Fiction 6 YA Fiction 2 Non-Fiction 1 Juv. Non-Fiction
- Patrons: 3 added 0 deleted Questions answered 65 Computer Help: 1 Copied for Patron: 2 E-Resources Ques. 5 Items Donated: 50 # of People Donated: 2 Book Sale: 5 (free) Notary: 2 Curbside: 0 Pub. Fines Paid: 5 Phone services: 93 Patron Visits: 379 Renewed cards: 7 Scanned Doc. For Patron: 0 Wifi Use: 20 Sent Faxes: 0 Laminate for Patron: 0
- Computers: Public: 10 (AR Tests = 0 Class Assig. = 1) AWE: 15
- My Heritage – 0 usage
- Collection: Added 124 items Deleted 471 items
- Website Visits: 539 page views 242 users 212 new users
- Google Analytics: 130 Profile Views 151 total interactions 25 calls 50 asked for directions 76 website visits 17 searches for us

VIII. Unfinished Business

IX. New Business

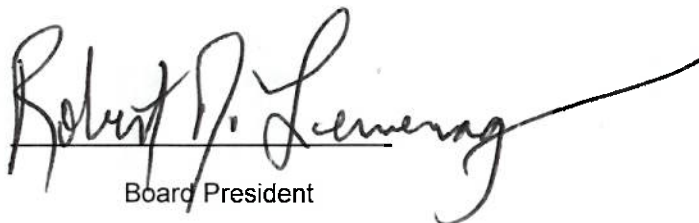
- Sharron Kreider made the motion, seconded by Lavonne Gillespie, to update the Para. Subs. to \$15 per hour and the Certified subs. to \$16 per hour beginning on the August timesheets. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.
- Discussion on Ordinance 24-02 Budget and Appropriation, tabled to next month.
- Sharron Kreider made the motion, seconded by Scott Senffner, to accept Lavonne Gillespie's resignation from the board effective July 18, 2024. Discussion. Vote: Aye all. Motion carried.
- Karen Alexander made the motion, seconded by Tahlia Guimond, to appoint Tiffany Lanoue to fill the vacancy on the board effective July 18, 2024. Discussion. Vote: Aye all. Motion carried.

X. Other

- Scott Senffner made the motion, seconded by Karen Alexander, to elect Ann Blasey to the board secretary position. Discussion. Vote: Aye all. Motion carried.

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

  
Board President

  
Board Secretary