

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
December 19, 2024
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:02pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Robert Lemenager, Tiffany Lanoue, and Scott Senffner. Absent: Also present were Casey Bronson, Sarah Schoon, Debbie Peters, and Brianna Peters.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Sharron Kreider, to approve the November regular meeting minutes,. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Scott Senffner made the motion, seconded by Karen Alexander, to approve the listed bills totaling \$13,392.81 and to accept deposits totaling \$116.25. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, Yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$248,669.94 in our checking, certificate of deposit, and passbook accounts. Tahlia Guimond made the motion, seconded by Karen Alexander, to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

VII. Communications and Reports

We received the following communications:

- Director
 - Attended meetings: Success By 6 Steering Committee Zoom, Success By 6 Imagination Library Zoom, Author Zoom Overdrive Zoom
 - Website: Calendar & News
 - Weeding: moved Story Collections & "Large Print" paperbacks up to spin shelves to give a chance before deleting
 - Staff Schedule
 - Bookkeeping tasks, meeting with Chris.
 - Submitted yearly Documents to the County Clerk.
 - Sent Accountant documents for Annual Report
 - Book Fair Preparation & Set up
- Staff & Volunteer Projects
 - Student worker/volunteer: Joe most days for 45 minutes (writing & illustrating a Fairytale book)
 - Lynette: creating a Resource Book for Creation Lab items and resources
 - Mary Ann- Fixing and processing books
 - Sharon: Tonies Project – finalizing 20ish bags and preparing them for circulation.
 - Casey: Christmas Decorations & Book Fair Decorations
- Programs & Events
 - Saturday Craft, Art Workshops x 3, Storytime x 4, Apple Pie Storytime, Craft Drop-In, Book Club, PNG STEM x 4, Drawing Contest
- Grants
 - Community Foundation – Site Visit – they were excited to see the amount of use already and encouraged us to apply for more in the next grant cycle.
 - Project Next Generation from IL. State Library -
 - Working on lesson plans for first after school programs in January & February

- Working on the January 15th Report and financials
- Extras:
 - Joe's 1st book is done!
 - Chomp Saw Carboard Cutter Came!
 - Creation Lab Floor is done!
- Statistics: December
 - Program Attendance: Art Workshops: 17 Book Club: 3 Storytime: 28 Saturday Craft: 6 Craft Drop-In: 7
PNG STEM: 13 Apple Pie ST: 17 Drawing Contest: 25
 - Meeting Room-not program: 9 (Quilters, Girl Scouts, CYFS, CARE group)
 - Special Collections Room: 9 (CYFS)
 - Kids Room-Homeschool class: 2
 - Creation Lab: 25 (HS = 6, Homeschool = 1, STEAM class = 6, Robotics = 7 & CCLD = 5)
 - Circulation: 2,038 Checkouts 1,625 Check in 395 Borrowers 243 Overdues returned 462 Holds placed
We filled 315 holds
 - Cloud Library App: 7 users 26 checkouts 6 holds 0 Suggestions 29 audio books 3 E-books
23 Adult Fiction 1 Juv. Fiction 1 YA Fiction 7 Non-Fiction
 - Patrons: 5 added 2 deleted Questions answered 76 Computer Help: 8 Copied for Patron: 3
E-Resources Ques. 0 Items Donated: 12 # of People Donated: 2 Book Sale: 15 (free) Notary: 1
Curbside: 0 Pub. Fines Paid: 4 Phone services: 46 Patron Visits: 431 Renewed cards: 0
Scanned Doc. For Patron: 0 Wifi Use: 5 Sent Faxes: 1 Laminate for Patron: 0
 - Computers: Public: 5 AR Tests = 0 Class Assig. = 1 AWE: 17
 - My Heritage – 0 search
 - Collection: Added 134 items Deleted 87 items
 - Website Visits: 730 page views 401 users
 - Google Analytics: 205 Profile Views 16 calls 67 asked for directions 39 website visits

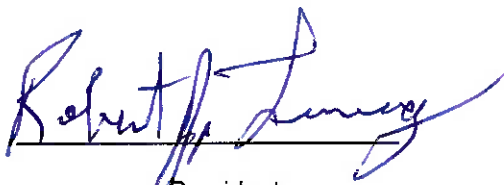
VIII. Unfinished Business

IX. New Business

X. Other

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all.
Motion carried. Meeting Adjourned.



President



Board Secretary