

Meeting of Library Trustees  
of  
Central Citizens' Library District  
1134 E. 3100 North Rd., Suite C  
Clifton, IL 60927  
October 17, 2024  
6:00 PM

I. Call Meeting to Order and Roll Call

Vice President Karen Alexander called the regular meeting of Central Citizens' Library District to order at 6:04pm. with the following Trustees present: Karen Alexander, Ann Blasey, Tahlia Guimond, Sharron Kreider, Tiffany Lanoue, and Scott Senffner. Absent: Robert Lemenager. Also present were Casey Bronson, Sarah Schoon, Debbie Peters, and Brianna Peters.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Sharron Kreider, to approve the September regular meeting minutes, August and September Closed Session minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Tahlia Guimond made the motion, seconded by Scott Senffner, to approve the listed bills totaling \$43,084.72 and to accept deposits totaling \$486.49. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes; Robert Lemenager, Ab; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$258,242.53 in our checking, certificate of deposit, and passbook accounts. Sharron Kreider made the motion, seconded by Thalia Guimond to approve the Treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

VII. Communications and Reports

We received the following communications:

- Director
  - o Attended meetings: Success By 6 Steering Committee, ASPEN Card Catalog informational Zoom x 3, Library Symposium all day zoom
  - o Website: Calendar & News
  - o Weeding: donated paperbacks
  - o Staff Schedule
  - o Organizing and cleaning up the storage spaces throughout library
  - o Working on updating Database list on our website & the brochure
  - o Bookkeeping tasks, meeting with Pam and Chris.
- Staff & Volunteer Projects
  - o Student worker/volunteer: Joe most days for 45 minutes (stickers & deleting books)
  - o Lynette: creating a Resource Book for Creation Lab items and resources
  - o Casey: Banned Book Display, Wild Robot Display, & Library Crawl Preparation
  - o Sharon: PNG Press Release, Tonies Project (Circulation: Boxes = 73, Figure = 388)
- Programs & Events
  - o Saturday Craft, Art Workshops x 4, Storytime x 4, Craft Drop-In, STEM Drop-In, Book Club, 1,000 Books before Kindergarten Storytime, Chebanse Family Reading Night
- Grants (Creation Lab is getting lots of attention, including a floor soon!)
  - o Mary Helen Roberts – Final report & receipts
  - o Community Foundation – waiting for Site visit & final report information
  - o Project Next Generation from IL. State Library – (Casey: Meeting with teachers to line up each program's mentors; Working on lesson plans for first after school programs in November; Phone meeting with Rita at State Library about "challenges" portion; 1st Quarter report submitted, waiting for 1st Q. reimbursement check.)

Statistics: September

- Program Attendance: Art Workshops: 14 Book Club: 3 Craft Drop-in: 4 Storytime: 12 Saturday Craft: 7  
1,000 Books Storytime: 8 STEM Drop-In: 3 Family Reading Night: 120
- Meeting Room-not program: 10 (CARE group, Success By 6, Quilters, Girl Scouts, Aflac & United Way)
- Special Collections Room: 7 (Mr. Earls & Mrs. Sims)
- Kids Room-Homeschool class: 11
- Creation Lab: 19 (Admin, Teachers, Homeschool, Sp. Ed. & CCLD programs)
- Circulation: 2,150 Checkouts 1,853 Check in 510 Borrowers 156 Overdues returned 382 Holds placed  
We filled 292 holds
- Cloud Library App: 9 users 22 checkouts 10 holds 0 Suggestions 22 audio books 11 E-books 27 Adult Fiction  
1 Juv. Fiction 1 YA Fiction 3 Non-Fiction
- Patrons: 69 added 61 deleted Questions answered 67 Computer Help: 6 Copied for Patron: 2  
E-Resources Ques. 3 Items Donated: 0 # of People Donated: 0 Book Sale: 2 (free) Notary: 2 Curbside: 0  
Pub. Fines Paid: 8 Phone services: 60 Patron Visits: 294 Renewed cards: 3 Scanned Doc. For Patron: 1  
Wifi Use: 12 Sent Faxes: 0 Laminate for Patron: 1
- Computers: Public: 12 (AR Tests = 0 Class Assig. = 1) AWE: 16
- My Heritage – 9 searches!
- Collection: Added 110 items Deleted 480 items
- Website Visits: 642 page views 345 users
- Google Analytics: 121 Profile Views 11 calls 57 asked for directions 50 website visits

VIII. Unfinished Business

- A. Scott Senffner made the motion, seconded by Tahlia Guimond, made a motion to adopt Levy Ordinance 24-03.  
Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Sharron Kreider, yes; Tiffany Lanoue, yes;  
Robert Lemenager, Ab; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

IX. New Business

- A. Scott Senffner made the motion, seconded by Ann Blasey, to buy out the Leaf Contract. Discussion. Vote: Aye all.  
Motion carried.
- B. Ann Blasey made the motion, seconded by Tahlia Guimond, to go into Executive Session at 6:40pm. Discussion. Vote:  
Aye all. Motion carried.
- C. Scott Senffner made the motion, seconded by Tahlia Guimond, to end the Executive Session at 6:52pm. Discussion.  
Vote: Aye all. Motion carried.
- D. Sharron Kreider made the motion, seconded by Scott Senffner, to hire Chris Cheffer as an outside contracted  
Bookkeeper. Discussion. Vote: Aye all. Motion carried.

X. Other

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all.  
Motion carried. Meeting Adjourned.



VICE President



Board Secretary