

Meeting of Library Trustees  
of  
Central Citizens' Library District  
1134 E. 3100 North Rd., Suite C  
Clifton, IL 60927  
June 20, 2024  
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:00pm. with the following Trustees present: Karen Alexander, Ann Blasey, Lavonne Gillespie, Tahlia Guimond, Sharron Kreider Scott Senffner, and Robert Lemenager. Absent: N/A Also present were Casey Bronson, Sarah Schoon, Debbie Peters, Brianna Peters and Tiffany Lanoue.

II. Approval of Minutes

Scott Senffner made the motion, seconded by Ann Blasey, to approve the April minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Karen Alexander, to approve the listed bills totaling \$21,000.05 and to accept deposits totaling \$317.70. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, yes; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

V. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$255,903.99 in our checking and passbook accounts. Ann Blasey made the motion, seconded by Tahlia Guimond to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

VI. Opportunity for Public Input

Debbie inquired about newspaper postings.

VII. Communications and Reports

We received the following communications:

- Director
  - o Attended meetings: Hosted: Success By 6 Coalition Meeting & Steering Committee Meeting, KAN-I Help Committee Zoom, "Extra Credit" Zoom with IHLS, Human Resources Zoom with IHLS, SLATE zoom, Zoom with Jackie from Caseyville Public Library – just becoming a School/Public, Trauma Summit hosted by United Way, Community Foundation Grant Award lunch
  - o Sorting through file cabinets in the Director's office
  - o Website: Calendar & News
  - o Weeding: Non-Fiction
  - o Staff Schedule
  - o Sent out bills for long overdue and lost items
  - o Processing more of the "Norton" Large Print books
  - o Voicemail transfer to new phone system
- Staff & Volunteer Projects
  - o Sharon: Tonie Community Voices project (recording audio books) Tonies Project (Circulation: Boxes = 52, Figure = 298)
  - o Summer Reading Prep - full swing
    - Reward party July 9th
    - Registered: Kids = 64 Teens = 11 Adults = 35
- Programs & Events
  - o Storytime, Middle School Art, 3rd & 4th Grade Art, Bluey Bash.
- Grants
  - o Mary Helen Roberts Trust – Awarded \$900.00 – Simple building tools

o Per Capita – Awarded \$6,323.13

Statistics: May

- Program Attendance: Storytime: 12 Art Classes: 7 Book Club: NA Craft: NA Bluey Bash: 36
- Meeting Room-not program: 10 (Girl Scouts, Quilters, D&D, Success By 6, United Way & School)
- Special Collections Room: 3 (School)
- STEM Lab: 4 (school)
- Circulation: 1,748 Checkouts 1,825 Check in 254 Borrowers 255 Overdues returned 411 Holds placed  
We filled 324 holds
- Cloud Library App: 15 users 40 checkouts 21 holds 2 Suggestions 26 audio books 37 E-books 59 Adult Fiction  
0 Juv. Fiction 3 YA Fiction 1 Non-Fiction 0 Juv. Non-Fiction
- Patrons: 2 added 0 deleted Questions answered 67 Computer Help: 6 Copied for Patron: 1 E-Resources Ques. 5  
Items Donated: 30 # of People Donated: 2 Book Sale: 12 (free) Notary: 0 Curbside: 0 Pub. Fines Paid: 0  
Phone services: 64 Patron Visits: 352 Renewed cards: 2 Scanned Doc. For Patron: 2 Wifi Use: 11 Sent Faxes: 5  
Laminate for Patron: 0
- Computers: Public: 16 (AR Tests = 4, Class Assig. = 2) AWE: 1
- My Heritage – 0 usage
- Collection: Added 376 items Deleted 72 items
- Website Visits: 799 page views (599 Home page) 441 users 399 new users
- Google Analytics: 151 Profile Views 170 total interactions 15 calls 64 asked for directions 91 website visits  
42 searches for us

VIII. Unfinished Business

A. Discussion on: fixing the water issue in the Children's Room

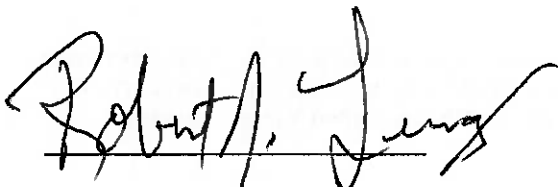
IX. New Business

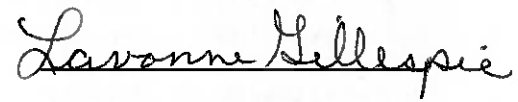
- A. Scott made the motion, seconded by Karen Alexander, to approve the Working Budget for FY2025, with the change of Salaries to 128,000, making the total budget \$221,500.00 Discussion. Vote: Aye all. Motion carried.
- B. Lavonne Gillespie made the motion, seconded by Sharron Kreider, to approve the Treasurer Scott Senffner to set up Certificates of Deposits after checking local rates: \$150,000 for 12 months and \$25,000 for 91 days. Discussion. Vote: Aye all. Motion carried.

X. Other

XI. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

  
Board President

  
Board Secretary