

Eligibility for Services

Borrowing Privileges

The Central Citizens' Library District is a tax-supported public library. This means that people residing within the boundaries of Central Citizens' Library District pay taxes to support the library.

Types of Borrowers:

- **Resident borrower:** Any taxpayer within our library boundaries may obtain a library card by providing proof of residency with name, address, and a photo ID. (accepted forms of proof: Driver's License, real estate tax bill, FOID card, voters registration, utility bill, insurance card)
 - Resident cards are valid for 3 years and can be renewed in person by verifying that contact information has not changed.
 - If the card is lost or damaged to the point that the barcode will not scan. Replacement cards may be purchased for \$5 each.
- **Student:** All CUSD#4 students will have a library account from kindergarten through 12th grade.
 - Students living within the CCLD boundaries will receive a public library account.
 - Students not living within the CCLD boundaries will receive a Central CUSD#4 library account to be used during the school year.
 - Once parents have signed the card application (gold card). Students will receive their physical card when they begin 5th grade.
 - Each year at registration, parents will complete the "Student User Agreement" which can include permission to check out videos, video games and adult fiction.
- **Resident Juvenile Borrower:** (not a student attending Central CUSD#4) Children aged ten (10) and older will be allowed to apply for a library card with a parent or guardian signature. Their parents or guardians are responsible for all materials selected or used by the child.
- **Non-Resident Borrower:** Someone who lives in the school district but does not pay taxes to the Central Citizens' Library District or any other public library.
 - Non-residents may obtain a card by paying the yearly fee and providing proof of residency with name, address, and a photo ID. (accepted forms of proof: real estate tax bill, driver's license, FOID card, voters registration, utility bill, insurance card)
 - The Non-Resident fee is \$125.00 for one calendar year. The card is good for anyone in the household to use.
 - This card will provide the same privileges as a resident card holder.
 - Non-resident fees are determined annually by the Library Board of trustees.
- **Property or Business owner:** A representative from a property or business within the Central Citizens' Library taxing area may obtain a library card by providing proof of residency with name, address, and a photo ID. (accepted forms of proof: real estate tax bill, driver's license, FOID card, voters registration, utility bill, insurance card)
 - Property Ownership/Business cards are valid for three years and can be renewed in person by verifying that the contact information has not changed.
 - If the card is lost or damaged to the point that the barcode will not scan. Replacement cards may be purchased for \$5 each.
- **Reciprocal Borrower:** Any person holding a valid borrower's card from another public library outside the Illinois Heartland Library System. CCLD staff will have to verify that the applicant is in good standing within their home library.
 - Reciprocal borrowers may not order items from other libraries using their CCLD card. They only have access to in-house items.