

## Meetings

- All meetings of the Central Citizens' Library District shall be open to the public and are subject to requirements of the Open Meetings Act.
- The public may comment during the public comment period of a meeting. Two minutes will be allowed per individual. No response will be given unless the board deems it appropriate.
- Regular Meetings - The Central Citizens' Library District shall meet on a monthly basis.
- Special Meetings and Committee Meetings- - The President may call special meetings of the full Central Citizens' Library District as needed. Committee meetings of selected members of the Central Citizens' Library District shall meet as needed to achieve the purpose of the committee.

## Officers

The officers to be elected from the membership of the Central Citizens' Library District are: President, Vice President, Secretary, and Treasurer.

## Term of Office

The term office for elected library trustees is four (4) years.

## Election of Officers

The election of officers shall be conducted at the reorganizational meeting in May for a term of 1 year.

## Duties of Officers

- President - The president presides at all meetings of the Central Citizens' Library District Board and appoints committees and establishes agendas.
- Vice President - The vice-president presides at all meetings in the absence of the president.
- Secretary - The secretary keeps minutes of all meetings of the Central Citizens' Library District.
- Treasurer - The treasurer keeps records of income and expenses related to Central Citizens' Library District.

## Amendments

Amendments to these policies may be proposed at any regular meeting of the Central Citizens' Library District and become effective when passed by a two-thirds vote of the membership of the trustees of Central Citizens' Library District at a subsequent meeting.