

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
June 15, 2023
6:00 PM

I. Call Meeting to Order and Roll Call

Vice President Karen Alexander called the regular meeting of Central Citizens' Library District to order at 6:08 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Lavonne Gillespie, Tahlia Guimond and Scott Senffner. Absent: Robert Lemenager & Sharron Kreider. Also present were Casey Bronson & Sarah Schoon.

II. Approval of Minutes

Scott Senffner made the motion, seconded by Ann Blasey, to approve the May minutes with spelling corrections. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Scott Senffner made the motion, seconded by Lavonne Gillespie, to approve the listed bills totaling \$28,562.00 and to accept deposits totaling \$3,958.85. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, AB; Robert Lemenager, AB; Tahlia Guimond, yes; and Scott Senffner, yes. Motion carried.

IV. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$335,255.32 in our checking and passbook accounts. Ann Blasey made the motion, seconded by Tahlia Guimond to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
 - o Attended meetings: Success By 6 Steering Committee Early Childhood Fair at Kankakee Farmer's Market
 - o Preparing Summer Reading Calendar of events/info
 - o Sorting through file cabinets in the Director's office
 - o Website: Calendar & News
 - o Hosted Success By 6 Coalition meeting
 - o Laminator- Fuse replacement
 - o Contacted Phil Lenzini about financial prep.
 - o Chebanse Interviews
 - o RIF Book Distribution (all preschool – 8th grade, and high school who wanted) 1,484 books!
 - o Treasurer's Bond Renewal
- Staff & Volunteer Projects
 - o Mary Ann: heading up the processing of the public books
 - o Processing Large Print Books donated by Norton family
 - o Moving Juvenile & Young Adult Story Collections to regular shelves.
 - o Weeding Classroom Collections
 - o Lavonne is helping pull books to delete.
- Summer Reading: decorating, advertising, registration, supplies, raffle baskets & crafts
- Programs & Events
 - o Storytime x 3, Art x 2, D&D x 4, Book Club, Craft x 2
 - o Prekindergarten Preparation Partnership – 19 current participants
- Grants
 - o Mary Helen Robert Trust – Tonies Books \$2,000
 - o Donovan Trust – Tonies books \$2,000

- o Per Capita Grant - \$6,280.55
- Upcoming Events
 - o Summer Reading Teens & Adults began June 1st
 - o Adult Bingo due June 30, event at Beans and Barley July 6th
 - o Kids Summer Reading began June 6th -July 8th
 - o Reward Trip to Shedd Aquarium July 12th

Statistics

- Program Attendance: Art - 15 Book Club – 3 D & D - 35 Storytimes – 39 Crafts – 17
- Meeting Room-not program 3
- Special Collections (adult) Room 4
- Circulation:
2,418 Checkouts | 2,336 Check in | 325 Borrowers | 269 Overdues returned | 311 Holds placed | We filled 335 holds
- Cloud Library App: 10 users | 40 checkouts | 8 holds | 32 audio books | 17 E-books | 47 adult fiction | 2 Juv. Fiction
0 YA fiction | 0 Non-fiction
- Patrons: 0 added 5 deleted Questions answered 37 Computer Help: 7 Copied for Patron: 1
E-Resources Ques. 4 Items Donated: 0 # of People Donated: 2 Purchases from Book Sale: 2
Notary: 0 Curbside: 0 Pub. Fines Paid: 10 Phone services: 52 Patron Visits 296
Renewed cards 2 Scanned Doc. For Patron: 1 Wifi Use: 8 Sent Faxes: 0 Laminate for Patron: 0
- Computers: Public: 12 AWE: 2
- Novelist (Database) info.: 104 views 6 Clicks on suggestions 0 Read-alike referrals 6 series referral 0 AR referrals
- Collection: Added 313 items Deleted 138 items
- Website Visits: 583 Views 297 users
- Google Analytics: 177 Profile Views | 135 total interactions | 11 calls | 38 asked for directions | 86 website visits
43 searches for us

VII. Unfinished Business

VIII. New Business

Discussion on Carpet Cleaning for this summer along with CUSD#4's portion. Agreed to schedule the date.

IX. Other

A. Oath of office for newly elected trustee – Lavonne Gillespie

X. Adjournment

Scott Senffner made the motion, seconded by Tahlia Guimond, to adjourn the meeting. Discussion. Vote: Aye all.
Motion carried. Meeting Adjourned.

Board President

Board Secretary