

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
May 18, 2023
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:06 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Scott Senffner, Robert Lemenager & Wanda Thompson. Absent: Lavonne Gillespie & Sharron Kreider. Also present was Tahlia Guimond, Casey Bronson & Sarah Schoon.

II. Approval of Minutes

Wanda Thompson made the motion, seconded by Ann Blasey, to approve the April minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Karen Alexander made the motion, seconded by Scott Senffner, to approve the listed bills totaling \$20,198.37 and to accept deposits totaling \$209.61. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, AB; Sharron Kreider, AB; Robert Lemenager, yes; Scott Senffner, yes, and Wanda Thompson, yes. Motion carried.

IV. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$355,244.08 in our checking and passbook accounts. Wanda Thompson made the motion, seconded by Ann Blasey to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
 - o Attended meetings: School Library Journal Zoom Success By 6 Steering Committee Met with STEM teachers from middle school Junior Library Guild Telecall L2 Diversity in Reading Zoom
 - o Preparing Summer Reading Calendar of events/info
 - o Sorting through file cabinets in the Director's office
 - o Website: Calendar & News
 - o Classroom Collection revamp.
 - o Researching Employee Evaluations
 - o Hosted Success By 6 Steering Committee meeting
 - o Dealing with Covid link to register for a card online.
 - o Database presentation/research help - Sophomore classes
 - o EBSCO & World Book Renewal contract
- Staff Projects
 - o Mary Ann: heading up the processing of the public books
 - o Processing Large Print Books donated by Norton family
 - o Summer Reading prep.: advertising, registration links & craft supplies
 - o Karen Brosseau volunteer help for 2 weeks
 - o LOVE Red Video processing
- Programs & Events
 - o Storytime x 3, Art x 4, D&D x 4, Book Club, Craft, Fancy Nancy Tea Party
 - o Prekindergarten Preparation Partnership – 19 current participants
- Grants
 - o Denied Community Foundation Grant application -Tonies project
 - o Sharon submitted apps. for: Mary Helen Robert Trust, Donovan Trust, ROB-SEE-Co and Freed Trust – Tonies projects

- Upcoming Events
 - o Book Club: May 22
 - o Hosting Success By 6 Coalition meeting on May 31st
 - o Early Childhood Fair at Kankakee Farmer's market June 10th
 - o Summer Reading Teens & Adults begin June 1st
 - o Kids Summer Reading begins June 6th

Statistics

- Program Attendance: Art - 23 Book Club – 5 D & D - 35 Storytimes – 38 Crafts – 8 Fancy Nancy Tea Party - 33
- Meeting Room-not program 4
- Special Collections (adult) Room 1
- Circulation: 2,371 Checkouts 1,917 Check in 394 Borrowers 176 Overdues returned 482 Holds placed
We filled 488 holds
- Cloud Library App: 12 users 27 checkouts 16 holds 25 audio books 18 E-books 42 adult fiction 0 Juv. Fiction
0 YA fiction 1 Non-fiction
- Patrons: 3 added 17 deleted Questions answered 28 Computer Help: 14 Copied for Patron: 3
E-Resources Ques. 1 Items Donated: 34 # of People Donated: 5 Purchases from Book Sale: 7
Notary: 0 Curbside: 0 Pub. Fines Paid: 20 Phone services: 47 Patron Visits 234 Renewed cards 1
Scanned Doc. For Patron: 1 Wifi Use: 7 Sent Faxes: 0 Laminate for Patron: 0
- Computers: Public: 34 AWE: 5
- Novelist (Database) info.: 105 views 1 Clicks on suggestions 0 Read-alike referrals 1 series referrals 0 AR referrals
- Consumer Reports Database: 16
- My Heritage Database: 16
- Auto Repair Database: 2
- Collection: Added 333 items Deleted 535 items
- Website Visits: 384 Views 172 users
- Google Analytics: 238 Profile Views 146 total interactions 11 calls 53 asked for directions 82 website visits
79 searches for us

VII. Unfinished Business

VIII. New Business

- A. Wanda Thompson, made a motion, seconded by Karen Alexander to accept canvas results from the April 4, 2023 Consolidated Election. Discussion. Vote, aye all: Motion Carried.

IX. Other

- A. Oath of office for newly elected trustees

X. Adjournment

Scott Senffner made the motion, seconded by Karen Alexander, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

Convening of the New Board

I. Appoint President Pro Tem and Secretary Pro Tem.

Scott Senffner, made a motion, seconded by Karen Alexander, to nominate Robert Lemenager as President Pro Tem and Ann Blasey Secretary Pro Tem. Discussion. Vote: Aye all. Motion carried.

II. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:33P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Scott Senffner, Robert Lemenager & Tahlia Guimond. Absent: Lavonne Gillespie & Sharron Kreider. Also present was Wand Thompson, Casey Bronson & Sarah Schoon.

II. Election of Officers & Appointment of Standing Committees

- A. Karen Alexander, made the motion, seconded by Scott Senffner, to nominate Robert Lemenager as President. Discussion. Vote: Aye all. Motion carried.

- B. Scott Senffner, made the motion, seconded by Ann Blasey, to nominate Karen Alexander as Vice President. Discussion. Vote: Aye all. Motion carried.
- C. Karen Alexander, made the motion, seconded by Tahlia Guimond, to retain Scott Senffner as Treasurer and Lavonne Gillespie as Secretary. Discussion. Vote: Aye all. Motion carried.
- D. Scott Senffner, made the motion, seconded by Tahlia Guimond, to appoint the following committees: Building – Karen Alexander & Ann Blasey; Finance – Scott Senffner & Talia Guimond; Policy – Sharron Kreider & Karen Alexander; Personnel – Robert Lemenager & Lavonne Gillespie. Discussion. Vote: Aye all. Motion carried.

VII. Unfinished Business

VIII. New Business

- A. Scott Sneffner, made a motion, seconded by Karen Alexander to accept ordinance 23-01 setting the meeting dates for FY24. Discussion. Vote, aye all: Motion Carried.
- B. Scott Senffner, made the motion, seconded by Tahlia Guimond, to accept the Tax Computation Report for Kankakee County. Discussion. Vote: Aye all. Motion carried.
- C. Ann Blasey, made the motion, seconded by Karen Alexander, to set the non-resident fee of \$125. Discussion. Vote: Aye all. Motion carried.
- D. Scott Senffner, made the motion, seconded by Tahlia Guimond accept the working budget of \$200,300 for FY 24. Discussion. Vote: Aye all. Motion carried.
- E. Tahlia Guimond, made the motion, seconded by Karen Alexander, to create the Decennial Committee on Local Government Efficiency consisting of the board members, the library director and public patrons Wanda Thompson & Casey Bronsen. Discussion. Vote: Aye all. Motion carried.

X. Adjournment

Scott Senffner made the motion, seconded by Karen Alexander, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

Board President

Board Secretary