

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
April 20, 2023
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:03 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Scott Senffner, Lavonne Gillespie, Sharron Kreider, Robert Lemenager & Wanda Thompson. Also present was Tahlia Guimond, Casey Bronson & Sarah Schoon.

II. Approval of Minutes

Wanda Thompson made the motion, seconded by Ann Blasey, to approve the March minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Karen Alexander, to approve the listed bills totaling \$11,706.09 and to accept deposits totaling \$161.20. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, yes; Scott Senffner, yes, and Wanda Thompson, yes. Motion carried.

IV. Treasurer's Report

- _ Treasurer Scott Senffner reported that our balance on hand is \$366,788.97 in our checking and passbook accounts. Karen Alexander made the motion, seconded by Wanda Thompson to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
 - o Attended meetings: School Library Journal Zoom
 - o Preparing May Calendar of events/info
 - o Sorting through file cabinets in the Director's office
 - o Literati Book Fair- Sold \$5,200 | we get to keep \$2,600 in books from the fair
 - o Website: Calendar, About Us & News
 - o Classroom Collection revamp.
 - o Updated Student Handbook wording.
 - o Created CCLD Student Users Agreement
 - o Updated Online Resources Brochure
 - o Supply inventory
 - o Extended Check Out Notes for students (last Day for students with out permission is May 5th)
 - o Working with Onarga on fine issue
- Staff Projects
 - o Homes School Helpers kits: all are catalogued!
 - o Mary Ann: heading up the processing of the public books
 - o Volunteer help to label Homeschool Helper kits – Ann Blasey
 - o Summer Reading prep.
 - o Accent Painting – Beth and Sharon helped - Emily G. volunteered
 - o Hosted a special storytime for Preschool students to come on a Field Trip
- Programs & Events
 - o Storytime x 5, Art x 4, D&D x 4, Quilters x 2, Book Club, Crafts x2

- o Prekindergarten Preparation Partnership – 20 current participants
- Grants
 - o Submitted Community Foundation Grant application -Tonies project
 - o Sharon is preparing to apply for Mary Helen Robert Trust, Donovan Trust and Freed Trust – Tonies projects
- Upcoming Events
 - o Storytime: Apr. 21, 28 May 5, 12, 13, 19
 - o Book Club: Apr. 24 May 22
 - o D & D: Apr. 26 may 3, 10, 17, 24
 - o Quilters: Apr 20, 27 May 11, 12
 - o Art: Apr. 25 May 2, 9
 - o Crafts: May 6, 16

Statistics

- Program Attendance: Art - 29 Book Club – 6 D & D - 45 Storytimes – 46 Crafts – 10
- Meeting Room-not program 1
- Adult Room 3
- Circ: 2,673 Checkouts | 2,212 Check in | 447 Borrowers | 214 Overdues returned | 616 Holds placed | We filled 518 holds
- Cloud Library App: 12 users 17 checkouts 10 holds 10 audio 17 E-books 25 adult fict. 0 Juv. Fic. 1 YA fic. 1 Non-fic
- Patrons: 2 added 1 deleted Questions answered 50 Computer Help: 11 Copied for Patron: 3 E-Resources Ques. 1
- Items Donated: 12 # of People Donated: 1 Purchases from Book Sale: 8 Notary: 0 Pub. Fines Paid: 8
- Phone services: 72 Patron Visits 380 Renewed cards 3 Scanned Doc. For Patron: 2 Wifi Use: 8 Sent Faxes: 1
- Laminate for Patron: 0
- Computers: Public: 27 AWE: 2
- Novelist (Database) info.: 145 views | 8 Clicks on suggestions | 3 Read-alike referrals | 5 series referrals | 0 Accelerated Reader referrals
- Consumer Reports Database: Visits: 0
- My Heritage Database: Page Views: 0
- Collection: Added 356 items Deleted 80
- Website Visits: Unreported at this time
- Google Analytics: 254 Profile Views 122 total interactions 15 calls 46 asked for directions 61 website visits 99 searches for us

VII. Unfinished Business

- A. Scott Senffner, made a motion, seconded by Ann Blasey to approve the Intergovernmental Agreement for Cooperative Library Service. Discussion. Roll Call vote: Karen Alexander yes, Ann Blasey yes, Scott Senffner yes, Lavonne Gillespie yes, Wanda Thompson yes, Sharron Kreider yes, Robert Lemenager yes. Motion Carried.

- B. Sharron Kreider, made a motion, seconded by Scott Senffner to table discussion of non-resident fees for programs. Discussion. Vote Aye, all. Motion carried.

VIII. New Business

- C. Wanda Thompson, made a motion, seconded by Scott Senffner to hire Kate Hanson as a part-time paraprofessional for Summer Reading. Discussion. Vote, aye all: Motion Carried.

IX. Other

X. Adjournment

Scott Senffner made the motion, seconded by Karen Alexander, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

Board President

Board Secretary