

Meeting of Library Trustees  
of  
Central Citizens' Library District  
1134 E. 3100 North Rd., Suite C  
Clifton, IL 60927  
August 18, 2022  
8:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 8:06 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Robert Lemenager, Scott Senffner, Lavonne Gillespie and Wanda Thompson. Absent was Sharron Kreider. Also present was Sarah Schoon.

II. Approval of Minutes

Wanda Thompson made the motion, seconded by Karen Alexander, to approve the July minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Scott Senffner made the motion, seconded by Karen Alexander, to pay the listed bills totaling \$25,365.36 and to accept deposits totaling \$120.83. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, absent; Robert Lemenager, yes; Scott Senffner, yes, and Wanda Thompson, yes. Motion carried.

IV. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$386,959.34 in our checking and passbook accounts. Wanda Thompson made the motion, seconded by Ann Blasey, to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
  - Residency Verification
  - Notary paperwork came
  - Held a Staff Meeting
  - Met with Tonya Evans to discuss hiring issues
  - Sharon Brough & Mary Ann Sorensen have agreed to long-term sub. Until we find an Assistant Librarian
  - Norma Applegate will be a part time certified sub.
  - Met with Security guys about updates to the "Nash" back door & cameras
  - Social media – updates and upcoming events added
  - Mr. Hess began landscaping Aug. 5th- it is finished.
  - Spoke to Ingram Rep.
  - Started the IPLAR report (due Sept. 1)
  - IT guy installed AWE computer for kids
  - Added Book drop to Nash hallway
  - Spoke with Dan Frey about water hose for landscaping & parking lot signs
- Staff Projects
  - Young Adult Shifting
  - Emptied the Meeting Room to be waxed
  - Reorganized the Craft Closet
- Programs & Events
  - Summer Reading Picnic tables were raffled off 3 winners
  - Adult Summer Reading prizes were given out
  - Read Your Way Back to School Supplies handed out

Book Club at the Longbranch  
Prekindergarten Preparation Partnership – 31 current participants

- Grants  
Painter's Union turned down our application  
Submitted July report for Save the Children Summer Reading grant

Statistics

- Programs  
Fantasy Book Club – 0                      Adult BINGO Reward party – 5                      Read Your Way Back Kids - 29
- Circulation for July  
1,092 Checkouts                      1,252 Check in                      129 Borrowers                      256 Overdues returned  
227 Holds placed                      We filled 209 holds
- Cloud Library App for July  
58 users                      60 checkouts                      23 holds                      23 audio books                      37 E-books  
47 adult fiction                      6 YA fiction                      4 juvenile fic.                      3 non-fiction
- Patrons for July  
3 added                      1 deleted
- Computers for July  
Public: 11                      AWE: 0
- Collection For July  
Added 242 items                      Deleted 21
- Website Visits for July  
Visits by 229 users
- Google Analytics for July  
154 total interactions                      22 calls                      39 asked for directions                      93 website visits

VII. Unfinished Business

- A. Ann Blasey, made a motion, seconded by Scott Senffner to increase non-certified staff to \$13 per hour and certified staff to \$15 per hour beginning on the August timesheets. Discussion. Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, absent; Robert Lemenager, yes; Scott Senffner, yes; and Wanda Thompson, yes. Motion Carried.
- B. Karen Alexander made a motion, seconded by Wanda Thompson, to hire Sharon Brough and Mary Ann Sorensen as long-term subs until an assistant librarian is found. Discussion. Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, absent; Robert Lemenager, yes; Scott Senffner, yes; and Wanda Thompson, yes. Motion Carried.

VIII. New Business

- A. President Robert Lemenager opened the hearing for the Annual Budget and Appropriation Ordinance 22-02. Discussion. Open hearing declared closed. Wanda Thompson made the motion, seconded by Scott Senffner, to approve Annual Budget and Appropriation Ordinance 21-02A. Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, absent; Robert Lemenager, yes; Scott Senffner, yes; and Wanda Thompson, yes. Motion carried.

IX. Other

X. Adjournment

Scott Senffner made the motion, seconded by Ann Blasey, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

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Board President

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Board Secretary