

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
July 21, 2022
8:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 8:05 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Robert Lemenager, Scott Senffner, and Wanda Thompson. Absent was Lavonne Gillespie and Sharron Kreider. Also present was Sarah Schoon.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Wanda Thompson, to approve the June minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Karen Alexander made the motion, seconded by Wanda Thompson, to pay the listed bills totaling \$16,292.46 and to accept deposits totaling \$6,309.43. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, absent; Sharron Kreider, absent; Robert Lemenager, yes; Scott Senffner, yes, and Wanda Thompson, yes. Motion carried.

IV. Treasurer's Report

Treasurer Scott Senffner reported that our balance on hand is \$315,138.14 in our checking and passbook accounts. Wanda Thompson made the motion, seconded by Karen Alexander, to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

Director

- o Met with Connie before June 30 to go over some of the files
- o Applied to be a Notary – 6-8 weeks according to State
- o Held a Staff Meeting
- o Director's Computer has been purchased and installed
- o Met with Tonya Evans to discuss hiring issues
- o School IT told us about updates to the "Nash" back door & cameras
- o Interviews – for the Assistant position
- o Social media – updates and upcoming events added
- o Mr. Hess will begin landscaping Aug. 5th

Staff Projects

- o Non-Fiction Weeding
- o Barcode corrections
- o Organizing the Craft Closet – purchased more shelves

Programs & Events

- o Summer Reading – 6 weeks long
 - 2 Crafts 4 days a week, & 3 crafts on Thursdays
 - wrapped up 7/16/22
 - Reward Party at KOA 7/18/22 – 45 attended
- Picnic tables were painted – will be raffled off

- o Read Your Way Back to School registration is open
- o Prekindergarten Preparation Partnership – 31 current participants

Grants

- o Mary Helen Roberts Trust – received check for \$1,035 towards Homeschool Helper Kits
- o Community Foundation – ordered & received AWE Learning computer
- o Submitted quarterly report for CCLD Technology grant to State Library
- o Submitted June report for Save the Children Summer Reading grant

Statistics:

o Programs (Summer Reading)

6/7/22 – 25	6/8/22 -13	6/9/22 – 17	6/10/22 – 29	6/11/22 – 13	6/14/22 – 29	6/15/22 – 27
6/16/22 – 12	6/17/22 – 26	6/18/22 – 8	6/21/22 – 20	6/22/22 – 24	6/23/22 – 6	6/24/22 – 25
6/25/22 – 7	6/28/22 – 18	6/29/22 – 16	6/30/22 – 36	June Adult Book Club – 5		7/1/22 – 11
7/2/22 – 9	7/5/22 – 16	7/6/22 – 18	7/7/22 – 10	7/8/22 – 29	7/9/22 – 9	7/12/22 – 16
7/13/22 – 16	7/14/22 – 32	7/15/22 – 17	7/16/22 – 17	Adult Bingo – 10		
Fantasy Book Club – 5		Genre Patches Earned – 151		Reward Party – 45		

• Circulation for June

Checkouts 2,110 Check in 1,30 Borrowers 181 122 Overdues returned 239 Holds placed
 We filled 182 holds

• Patrons for June

3 Added 1 deleted

• Collection For June

Added 245 items Deleted 311

• Website Visits for June

92 visits by 71 users

• Google Analytics for June

157 total interactions 20 calls 40 asked for directions 97 website visits

VII. Unfinished Business

- A. The Central Citizens’ Library District will hire Lisa Poole as the Assistant Librarian. Motion made by Wanda Thompson, seconded by Scott Senffner. Vote: Aye all. Motion Carried.

VIII. New Business

- A. Discussion for agenda next month: With minimum wage increasing halfway through the fiscal year what do we want to pay library staff. Purposed: paying \$15 per hour to certified staff, and \$13 per hour for non-certified staff beginning with the August timesheets. A letter of intent will be submitted to the School Board for their July 25th meeting.
- B. Discussion for agenda next month: possibly tuition reimbursement for new hire Assistant Librarian. Possibly matching funds with the school’s \$75 per credit hour, or flat payment. We need to discuss further a policy, and enrollment records required for proof.

IX. Other

X. Adjournment

Scott Senffner made the motion, seconded by Karen Alexander, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

Board President

Board Secretary