

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
February 16, 2023
6:00 PM

I. Call Meeting to Order and Roll Call

President Robert Lemenager called the regular meeting of Central Citizens' Library District to order at 6:05 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Scott Senffner, Lavonne Gillespie, Sharron Kreider and Robert Lemenager. Absent: Wanda Thompson. Also present was Tahlia Guimond & Sarah Schoon.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Sharron Kreider, to approve the January minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Lavonne Gillespie made the motion, seconded by Karen Alexander, to approve the listed bills totaling \$12,647.27 and to accept deposits totaling \$1,329.24. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, yes; Scott Senffner, yes, and Wanda Thompson, absent. Motion carried.

IV. Treasurer's Report

- Treasurer Scott Senffner reported that our balance on hand is \$393,792.85 in our checking and passbook accounts. Ann Blasey made the motion, seconded by Karen Alexander to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
 - o Attended meetings: Success By 6 meeting & Community Foundation Grant applicants Zoom.
 - o Preparing March Calendar of events/info
 - o Sorting through file cabinets in the Director's office
 - o Website: collecting information and links for the pages
 - o Databases: Updating our information and links
 - o Submitted a Perma Bound book order.
 - o New Computers installed at Circulation desk.
 - o Book Fair preparation zoom.
 - o Taught HS seniors about database researching tools (5 classes).
 - o IL State Comptroller report submitted.
 - o Received \$1,000 donation from Norton family – Large Print Collection update.
 - o April 4th Election ballot proof approved.
- Staff Projects
 - o Homes School Helpers kits: Sharon has 13 done!
 - o Weeding juvenile books that have not circulated since 2013- on Book Sale
 - o Theresa: old magazine weeding
 - o Blind Date with a book preparation and launch 2/1
 - o Volunteer help to label Homeschool Helper kits – Ann Blasey
- Programs & Events
 - o Storytime x 4, Art x 2, D&D x 2, Quilters x 2, Book Club, Craft, Reading Buddies x 3, Drop-in Craft, Santa Letter Drop-in, Coloring Contest, Cookie Decorating
 - o Prekindergarten Preparation Partnership – 30 current participants

- o IPLAR: updated statistics on non-residents
- Grants
 - o FY 2023 Per Capita Grant submitted.
 - o FY 2021 Per Capita Expense Report submitted.
- Upcoming Events
 - o Literati Book Fair: Mar 7 – 14
 - o Book Club: Feb 27 Mar. 27
 - o Quilters: Feb 23, Mar 2, 16
 - o Crafts: Mar 4, 15
 - o Storytime: Feb17, 24, Mar. 3, 10, 11, 17, 31
 - o D & D: Feb 22, Mar 1, 8, 15, 29
 - o Art: Feb 21, 28 Mar. 7, 14, 21, 28

Statistics

- Program Attendance: Art - 31 Book Club – 3 Quilters – 32 D & D - 32 Storytimes – 38 Crafts – 22
- Meeting Room 15
- Adult Room 7
- Circulation: 2773 Checkouts, 2014 Check in, 362 Borrowers, 224 Overdues returned, 601 Holds placed, We filled 494 holds
- Cloud Library App for January: 14 users 27 checkouts 13 holds 16 audio books 24 E-books 34 adult fiction
1 Juv. Fiction 0 YA fiction 5 Non-fiction
- Patrons: 9 added 1 deleted Questions answered 38 Computer Help: 10 Copied for Patron: 4 E-Resources Ques. 2
Items Donated: 30 # of People Donated: 2 Purchases from Book Sale: 1 Notary: 1 Pub. Fines Paid: 11
Phone services: 38 Patron Visits 226 Renewed cards 2 Scanned Doc. For Patron: 3 Wifi Use: 9
Sent Faxes: 0 Laminate for Patron: 0 Year Book Visits: 4
- Computers: Public: 8 AWE: 9
- Novelist (Database) info.: 441 views, 106 Clicks on suggestions, 105 Read-alike referrals, 0 series referrals, 1 A.R. referrals
- Consumer Reports Database: Visits: 0
- My Heritage Database: Page Views: 18
- Collection: Added 127 items, Deleted 25
- Website Visits for January: 138 visits by 109 users
- Google Analytics: 319 Profile Views, 150 total interactions, 23 calls, 30 asked for directions, 97 website visits
132 searches for us

VII. Unfinished Business

- A. Discussion on the current status of the Intergovernmental Agreement Committee.

VIII. New Business

- A. Scott Sneffner, made a motion, seconded by Sharron Krieder to purchase 5 new patron computers for \$3,381.50.
Discussion. Roll Call vote: Karen Alexander yes, Ann Blasey yes, Scott Senffner yes, Lavonne Gillespie yes, Wanda Thompson absent, Sharron Kreider yes, Robert Lemenager yes. Motion Carried.
- B. Sharron Kreider made the motion, seconded by Scott Senffner, to purchase paint for the soffit areas and to allow Sarah Schoon to do the painting. Discussion. Roll Call vote: Aye all. Motion Carried.
- C. Discussion of STREAM possibilities, Scott Senffner has a contact for more information.

IX. Other

X. Adjournment

Scott Senffner made the motion, seconded by Karen Alexander, to adjourn the meeting. Discussion. Vote: Aye all.
Motion carried. Meeting Adjourned.

Board President

Board Secretary