

Meeting of Library Trustees
of
Central Citizens' Library District
1134 E. 3100 North Rd., Suite C
Clifton, IL 60927
October, 20, 2022
8:00 PM

I. Call Meeting to Order and Roll Call

Vice-President Wanda Thompson called the regular meeting of Central Citizens' Library District to order at 8:03 P. M. with the following Trustees present: Karen Alexander, Ann Blasey, Scott Senffner, Lavonne Gillespie, Wanda Thompson and Sharron Kreider. Absent was Robert Lemenager. Also present was Sarah Schoon.

II. Approval of Minutes

Ann Blasey made the motion, seconded by Karen Alexander, to approve the September minutes. Discussion. Vote: Aye all. Motion carried.

III. Reading and Allowance of Bills

Sharron Kreider made the motion, seconded by Ann Blasey, to approve the listed bills totaling \$12,501.00 and to accept deposits totaling \$408.68. Discussion. Vote: Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, absent; Scott Senffner, yes, and Wanda Thompson, yes. Motion carried.

IV. Treasurer's Report

- Treasurer Scott Senffner reported that our balance on hand is \$396.153.03 in our checking and passbook accounts. Karen Alexander made the motion, seconded by Lavonne Gillespie, to approve the treasurer's report. Discussion. Vote: Aye all. Motion carried.

V. Opportunity for Public Input

VI. Communications and Reports

We received the following communications:

- Director
 - o Attended meetings:
 - Success By 6 Steering Committee Meeting – programs for early childhood
 - Northern Directors meeting – Vermillion & Iroquois County Directors
 - Iroquois County Deputy Clerk – Election process
 - Scholastic Book Fair Representative
 - o Met with Penworthy representative
 - o Closed early on Sept 27th and closed the 28th – Water issue in the building
 - o Preparing November Calendar of Events/info
 - o Sorting through file cabinets in the Director's office
 - o Held staff meeting to review how to process items
 - o School staff have checked out furniture pieces (bookshelves & desk)
 - o Prepared and presented nonfiction book talks to four 8th grade classes
 - o Partnership with the CHS National Honor Society to host Reading Buddies
 - o Policy Committee met to go over initial changes
- Staff Projects
 - o Book Sale (set up, sale, tear down & pack up)
 - o Deleting VHS – using the cases as backstops for YA bookshelves
 - o Organized all the copy paper to once place
 - o Homes School Helpers kits: Sharon is developing the themes and will be purchasing the items to assemble them.
- Programs & Events
 - o Storytime x 5, Art x 4, D&D x 4, Quilters x 3, Book Club, Craft, Reading Buddies x 2
 - o Prekindergarten Preparation Partnership – 32 current participants
- Grants

- o Conference call with Karen Egan at State Library on our grants
- o Tech Grant – Printer purchased – Quarter Report submitted
- o Attended a Grant Writing Zoom
- Upcoming Events
 - o Middle School Art – Nov 1st & 15th | 3rd & 4th Grade Art – Nov. 8th & 22nd | Crafts – Nov. 5th & 17th
 - o D&D – Nov 2nd, 9th, 16th | Storytime – Nov. 4th, 11th, 12th, 18th | Quilters – Nov. 10th, 11th, 17th
 - o Reading Buddies – Nov. 1st, 3rd, 15th, 17th, 29th | BOOK FAIR! – Nov 28 – Dec 2nd

Statistics

- Program Attendance
 - o Middle School Art – 12 Book Club – 5 Quilters – 37 D & D – 29 Storytime - 47
- Meeting Room 19
- Circulation for September
 - o 2,507 Checkouts 2,111 Check in 507 Borrowers 206 Overdues returned 303 Holds placed
 - o We filled 257 holds
- Cloud Library App for September
 - o 13 users 37 checkouts 17 holds 28 audio books 29 E-books 51 adult fiction 1 Juv. Fiction
 - o 1 YA fiction 1 Non-fiction
- Patrons for September
 - o 6 added 1 deleted Questions answered 42 Computer Help 8 Copied for Patron: 3
 - o E-Resources Ques. 0 Items Donated: 1 Pub. Fines Paid: 9 Phone services 18
 - o Patron Visits 137 Renewed cards 1 Scanned Doc. For Patron: 4 Wifi Use 4
- Computers for September
 - o Public: 22 AWE: 3
- Novelist (Database)
 - o Aug 2022: 18 Read-alike referrals 7 series referrals
- Collection For September
 - o Added 287 items Deleted 1,332
- Website Visits for September
 - o 83 visits by 67 users
- Google Analytics for September
 - o 240 Profile Views 144 total interactions 20 calls 59 asked for directions 65 website visits
 - o 79 searches for us

VII. Unfinished Business

- A. Ann Blasey made a motion, seconded by Sharron Kreider to increase Pamela Hanson’s bookkeeper’s stipend to \$3,000.00 for working 120 hours at \$25.00 per hours. Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, absent; Scott Senffner, yes; and Wanda Thompson, yes. Motion carried.
- B. Sharon Kreider made a motion, seconded by Karen Alexander to increase milage allotment to \$200 per quarter for the Director and Assistant. Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, absent; Scott Senffner, yes; and Wanda Thompson, yes. Motion carried.

VIII. New Business

- C. Karen Alexander made the motion, seconded by Lavonne Gillespie, hire Shari Rich as a facilitator for 3 sessions at a total of \$3,000.. Roll Call Vote: Karen Alexander, yes; Ann Blasey, yes; Lavonne Gillespie, yes; Sharron Kreider, yes; Robert Lemenager, absent; Scott Senffner, yes; and Wanda Thompson, yes. Motion carried.

IX. Other

X. Adjournment

Scott Senffner made the motion, seconded by Karen Alexander, to adjourn the meeting. Discussion. Vote: Aye all. Motion carried. Meeting Adjourned.

Board President

Board Secretary